

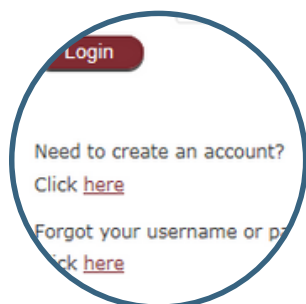
A quick guide to using

Preferred Online Services

to access your vision plan benefit information through
St Johns County School District

CREATE AN ACCOUNT

Start by visiting
www.PreferredTPA.com
and selecting the
Member icon under
Preferred Online Services.



On the next page,
you'll see the option to
Create an Account.
Just enter the required
information to log in!

Your Member ID is your School ID with two
leading zeros. Example: 00E123456

OTHER GREAT FEATURES

In addition to viewing your **claim status** and
plan documents, check out these extra
features that'll make your life easier:

- Submit claim specific questions directly
to our Claims Department
- Print a Claim Reimbursement Form

GO GREEN WITH US!

Once you log in, sign up for
Electronic EOBs by clicking on the
link from the Home page.
You'll receive an **email alert** each
time a claim is finalized instead of a
paper EOB in the mail.



CONTACT US

If you need assistance with your
online account, please give us a call
at **407-786-2777** or
toll free at **888-524-2777**.

Preferred
BENEFIT ADMINISTRATORS
I N C O R P O R A T E D

